



Special Edition Using Microsoft PowerPoint 2000

Patrice-Anne Rutledge, Tom Mucciolo, Robert C Fuller, Read Gilgen, Timothy Dyck, Laurie Ulrich

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Special Edition Using Microsoft PowerPoint 2000 gives practical advice on how to set up a "designer" look presentation and how to develop the most effective presentation for your audience. You will learn what types of other considerations should be made when developing a presentation, including assessing the intended audience, assessing the size and shape of the conference room to be used, how to decide what colors to use, when to use graphics and more.

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