



From Clueless to Class Act: Manners for the Modern Woman

Jodi R. R. Smith

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Every woman wants to put her best foot forward - and avoid those dreaded faux pas that turn off employers and co-workers, dates and friends. Written with zest and humour, this female-centered guide makes good behaviour simple and fun. It explains everything a lady needs to know to feel at ease no matter where she goes - from a business meeting to a romantic dinner, from a rock concert to a fancy wedding. What's more, this unstuffy rule book enlightens its audience on issues specifically confronted by women, such as how to ask out a guy; how to navigate the world of women's wear, from sensible work suits to the little black dress; and what the proper protocol is for applying makeup when in public.

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