



Starting and Running a Nonprofit Organization, 2nd Edition

Joan M. Hummel

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Starting and Running a Nonprofit Organization is a book for people who are forming new non-profits; thinking about converting an informal, grassroots group to tax-exempt status; reorganizing an existing agency; or currently managing a nonprofit. It provides practical and basic how-to information about legal, tax, organizational, and other issues particular to nonprofits. This one-of-a-kind resource has been an invaluable guide to nonprofit management for more than fifteen years. Its unique, compact format provides all of the necessary information in an easy-to-understand style. The long-awaited revised edition retains all of the useful features of the original; adding important new insights and strategies for the challenges of today's nonprofit operating climate. The book describes, step-by-step, all of the phases of creating and operating a new nonprofit, including incorporation, establishing a board of directors, writing bylaws, obtaining tax-exempt status, creating a strategic plan, budgeting and grant seeking, understanding accounting principles, managing human resources, and creating a community relations plan. The information provided is specific enough to be immediately useful, yet can be generalized to any nonprofit practitioner in any state. Handy checklists and worksheets, as well as a list of sources for assistance and management development and a bibliography on nonprofit management, make Starting and Running a Nonprofit Organization a valuable and unique resource.

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